

Sales Contract

Please complete this form and return to:

Fax +44 (0) 20 7183 7945

Email: registrations@irn-international.com

Registration Details

Name _____

Job Title _____

Email _____

Name _____

Job Title _____

Email _____

Name _____

Job Title _____

Email _____

Name _____

Job Title _____

Email _____

Company Details

Organisation _____

Address _____

Postcode _____

City _____ Country _____

Tel _____

VAT Number _____

Payment Method

CREDIT CARD

If paying by credit card then we will contact you by telephone to collect credit card details, please provide the telephone number you would like us to contact you on.

Tel: _____

BANK TRANSFER

Payment terms within 5 working days

Authorisation

Name _____

Date _____

Signature _____

Fees per delegate

☐ **Gold conference package*** - Conference plus 2 workshops - \$4895

☐ **Silver conference package*** - Conference plus 1 workshop - \$4295

☐ **Bronze conference package*** - Conference only - \$3495

☐ **Documentation only** \$495

** (Includes entry to all conference sessions, documentation, lunches, refreshments, admission to networking social events. Payment is required within 5 working days)*

Terms and Conditions

- The conference fee is inclusive of Conference documentation, entry to all conference sessions, lunches, refreshments and admission to all social networking events.
- International Research Networks Ltd. (IRN) requires full payment within 5 days of making a booking
- Substitutions can be made at no extra charge up to 2 days before the event. Cancellations received in writing more than 7 days before the event will receive a full credit voucher. Credit vouchers can not be issued for cancellations made less than 7 days before the event. Credit vouchers may be used for payment towards any future IRN event within the next 18 months.
- Upon signing this sales contract the customer commits to make payment in full. If the customer wishes to make a cancellation before payment has been made, the customer is still obliged to make payment in full, and will in turn receive a credit note of the equivalent price which will be applicable for 18 months for any IRN event, summit, conference or workshop.
- IRN will make every reasonable effort to adhere to the conference package, but reserves the right to change date, location, content, speakers or topics if necessary. Any communication concerning the event shall not form part of the contract. If the event is cancelled for any reason the client shall receive a full credit voucher.
- The customer is wholly responsible for booking and paying for all travel, accommodation and other services associated with attendance at an event. Under no circumstances shall IRN be liable for any expenses incurred by the customer, even if the event is cancelled, postponed or modified in any way. It is agreed that the customer will only book such services where the customer has the right and ability to cancel these without cost or penalty and retains and accepts full responsibility to do so.
- IRN shall have no liability whatsoever for any indirect costs or expenses or any consequential losses howsoever incurred by the customer in any circumstances including for example, loss of profits, lost revenues, lost business opportunity, lost goodwill.
- IRN acts as an organiser and co-ordinator of the event and will sub-contract all presentation duties and all course materials and accepts no liability for the acts or commissions of its sub-contractors or for any aspect of the information, views or data presented at any event.
- Events will be located within suitable conference venues in hotels, conference halls etc. IRN will use its reasonable endeavours to ensure that such premises are suitable and appropriate for such events but shall have no liability for accidents, inconvenience, theft, loss, damage, non-availability of facilities, or any other difficulty or loss at such event where this is beyond the reasonable control of IRN.
- Data Protection. The customer agrees that some data concerning the customer will be included within the delegate list. This list will be made available to selected third parties involved in the conference. Please advise IRN if you do not wish for your data to be included in that list.
- Force majeure. Under no circumstances shall IRN have any liability for any act, loss, damage, expense, mistake, omission or event which is outside its reasonable control.
- Severability. If any term is held to be invalid or unenforceable then that shall not prevent the remainder of this agreement from remaining valid.
- Governing law. This agreement shall be governed by the courts of England.